



# Tutor Tips

Newsletter for Herbst Academic Center Tutors

University of Colorado-Boulder

October 2008



## ACADEMIC INTEGRITY

The NCAA takes the academic integrity of its schools and student-athletes very seriously.

Rules are not written for this area because every university in America has a program or policy in place to protect the academic integrity of its campus. Because of that, the NCAA allows campuses to “police” themselves in the area of academics.

The Honor Code Process relies on the collaboration of the entire university community to be both efficient and effective. Any member of the university community may report violations/accusations to the honor council and **we encourage you to do so if you believe one of your student-athletes is violating academic integrity.**

- Honor investigators gather evidence and investigate allegations of reported violations. The adjudication director looks at the evidence and determines whether the accused student will be brought before the hearing panel. An accused student is assigned an advisor who is available to the student throughout the hearing process.
- A closed panel hearing is convened. A member of the university community may accompany the accused student solely for support. Honor investigators present written documentation of their findings and the accused student may make a statement to the panel. The deliberations are closed to anyone outside of the panel.
- The Hearing Panel will decide whether the accused student is responsible or not responsible. If found responsible the record or the violation is maintained with the individual school/college and at the honor code office.
- If found responsible, the hearing panel will reconvene to assign non-academic sanctions. Either the student/faculty member may initiate an appeal based on certain criteria. If found not responsible the record is destroyed

## MINDY'S REMINDERS

- Please do not engage with Student-Athletes in individual “contracts for pay” for services rendered outside of the scope of your employment with the Athletics Department.
- The tutor feedback reports that you complete for each session are extremely helpful. The items that you indicate in the comment section helps the Herbst Staff follow up with the student-athletes. Thank you!  
(link: [http://www.cubuffs.com/ViewArticle.bml?&DB\\_OEM\\_ID=600&ATCLID=1549258](http://www.cubuffs.com/ViewArticle.bml?&DB_OEM_ID=600&ATCLID=1549258))
- If the study hall area is full and/or noisy, feel free to work in the adjoining varsity room if there is nothing going on in there.
- If your caseload is full, please let me know and we will change your status on our website to “full” from “available”.

***Thank you for all of the great work you have done so far this semester!***

## CONTACT INFORMATION

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PROTECT  
**YOUR  TEAM**